



AGENDA

City of Troutdale
Public Safety Advisory Committee
City Conference Building
223 Buxton Troutdale, OR 97060

Thursday March 4, 2010 7:00 p.m.

- I. Roll Call
- II. Public Comment
- III. Approve Minutes of February 4th, 2010
- IV. Review PSAC 2010 Goals
- V. Debrief Department Awards Ceremony
- VI. Closing Comments

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Melody Thompson at 503-665-6129 Ext. 2232.

City of Troutdale
Public Safety Advisory Committee
February 4th, 2010 7:00 pm

ATTENDING: Chief Anderson, Bob Taylor, Tori LeMans-Beason, Jason Gates, Bob Adams, Bill Flynn (alternate), Jorgan Shaw and Justin McCauley, Jerry Stitzel. **ABSENT:** Mike Goss, Tina Tebbens.
Guests: Jose Hector, David Houck.

- I. Roll Call** Each committee member gave a brief background about themselves.
- II. Public Comment** Guests introduced themselves and gave a brief explanation of why they were attending. David Houck of EVOOA (Emergency Vehicle Owners & Operators Association) provided information about the organization noting its national status and membership in Washington and Oregon. Each year the group has a couple of gatherings and would like a local event which could include a cruise up Columbia River highway and judging of vehicles among other things. He handed out printed information about the group noting discussions are still in the planning stage and their presence as an event would be a positive experience in the community.

Jason explained the Wood Village National Night Out (NNO) event would be a great target opportunity for the group and the committee agreed. Their (Multnomah County SO) NNO date is Friday 7/16/2010.

- III. Minutes** Jerry noted that the nomination and selection of Mike Goss as Chair was not in the draft January 2010 meeting minutes. The Chief moved to approve the minutes of January 7, 2010 as corrected and Bill seconded the motion. All were in favor and the motion passed.

- IV. City Council February 11th 2010 Goal Setting Session** The Chief reported that the Mayor and City Council are having goal setting sessions on February 11 and 18. Each department head will have an opportunity to introduce their capital outlay needs which the Mayor and Council will consider as a part of their goals in conjunction with any budget considerations. This includes the department's request for a police facility and the public is welcome and encouraged to attend.

- VI. Review PSAC 2010 Goals** The Committee updated each goal's progress in a separate goals document attached to these minutes.

- VII. Closing Comments** Hector appreciated coming to the meeting and spoke briefly about the cultural group he represents. Tori invited everyone to a fund raising event to support current and past student government members on Feb. 9th from 6-9pm. Justin said that as he hadn't been a member at the time, he was anticipating the award ceremony and was enthused about working on the summer event. He appreciates the constant connections of getting students involved and of promoting positive relations with students. The Chief said he appreciated Tori bringing a friend because there's always something to be gained by new people coming in. He added that we're here to support the community in their endeavors as well so announcements such as the college fundraising event were welcome. The meeting adjourned at 8:23 p.m.

The next meeting will be held on Thursday March 4th, 2010. Prepared by Melody Thompson on February 9, 2010 and approved by the PSAC _____.

City of Troutdale Public Safety Advisory Committee 2010 Goals

GOAL	ASSIGNED	DELIVERABLE OUTCOME	DUE
1. Revise the Troutdale Police Department Strategic Plan	Chief, Melody, Bob (?)	Revised Plan.	07/01/2010
<p>1/7/10 Chief explained the reason and for revising the department strategic plan and would like to bring back a draft for the committee's review in February or March.</p> <p>2/4/10 Chief explained holding off on the Strategic Plan until the Mayor/City Council goal setting session is completed. If they don't approve some of the department's elements of plan, department wouldn't be working on these items and their goals could affect other budgetary items as well.</p>			
2. Report PSAC Goals to Troutdale Mayor & City Council, & Dept. Managers	Mike Goss	Quarterly summaries.	Send in Mar., June, Sept. & Dec. of 2010
<p>1/7/10 Mike explained the background of the committee's goals and how they are updated and reported to the City Council.</p> <p>2/4/10 Melody provided the January 2010 goals document to the Mayor/City Council with the Chief's 1st quarter 2010 report. Future updates will accompany future 2010 quarterly Chief's reports.</p>			
3. Establish a formal Neighborhood Watch program.	Jorgan Shaw , Bill Flynn, Tori Le-Mans Beason, Bob Taylor, Bob Adams,	Develop a formal operational plan.	12/02/2010
<p>1/7/10 Jorgan explained this as a new goal, more discussions about how to develop the plan.</p> <p>2/4/10 Chief and Jorgan attended the "Community Livability Group" (outcome of PAL's GAAP subcommittee). The intention was to see if contacts there might play into future Troutdale neighborhood watch groups. Bob A. did research regarding metro area neighborhood watches and noted that the impetus for the interest is driven by the citizens desire to create it. Bob T. also did research and agreed it tends to ebb and flow around citizen interest. Committee agreed they should network so they don't duplicate interests.</p>			
4. Establish a Neighborhood Watch Coordinator	Chief, Mike Goss, Bob Adams, Bob Taylor	Recruit the coordinator. Write a Best Practices manual.	07/01/2010
<p>1/7/10 Mike and the Chief explained the significance of this position and general plans for recruitment.</p> <p>2/4/10 Justin noted that Goals 4 & 5 are tied to establishment of N.W. programs so no reports are expected until then.</p>			
5. Recruit 5 block captains for Neighborhood Watch	Chief, Mike Goss, Bob Adams, Bob Taylor	Recruit the block captains.	12/02/2010
<p>2/4/10 Justin noted that Goals 4 & 5 are tied to establishment of N.W. programs so no reports are expected until that occurs.</p>			
6. Produce National Night Out event	Justin McCauley, Bill Flynn Tori LeMans-Beason, Jason Gates, Jorgan Shaw	Produce a Schedule of Events.	07/16/2010

<p>1/7/10 Suggestions to continue to participate with Wood Village's large scale event, continue with local neighborhood block parties, generate more interest by sending out info to neighborhoods to join in the events in Troutdale.</p> <p>2/4/10 Public comment and presentation by speaker is a part of the NNO this year and the date was changed to reflect Wood Village's actual NNO event. Jason notified the City's staff person that volunteers from RSD & Jorgan's group are much appreciated and anticipated. MCSO puts it on with partnerships by SWAT, VCT, Gang teams which gives a uniformed presence from all 3 agencies. Portland, Gresham Fire, AMR and the Coast Guard also attend.</p>			
<p>7. Implement Problem-Solving Patrol Districts</p>	<p>Chief Anderson Jerry Stitzel</p>	<p>TPD Deployment Policy implemented.</p>	<p>03/04/2010</p>
<p>1/7/10 Chief explained the goal and explained the target date as March to have crime analysis position in place and training with officers (problem solving tools) prior to implementation.</p> <p>2/4/2010 Dave Licht proposed a draft General Order and Chief will meet with Jerry and provide an update in March.</p>			
<p>8. Produce the TPD Recognition & Awards Ceremony</p>	<p>Mike Goss, Sgt. Bevens Jason Gates, Jorgan Shaw Justin McCauley</p>	<p>Entertain and reward members of TPD and the public. PSAC does all the work.</p>	<p>02/24/2010</p>
<p>1/7/10 Mike handed out an event plan dated 12/10 and discussed the plan. Mike will provide an ad "sales pack for members to use in soliciting ads. Justin brought a check for \$300 from School District and room reservation is now secure. Major ad providers may be provided the opportunity to "host" ads. WalMart donated \$1000 to allow Jorgan to purchase gifts for the toy drive so they will do "officer of the year". Mike will provide consistent updates others are aware of what is available (awards hosting). Reynolds would like to present if that opportunity becomes available.</p> <p>2/4/2010 The group reviewed the marketing plan and some of the contacts they have already made and responses. Justin will contact Mike so he can circulate the deadline for advertisements. Jerry can copy programs and donate some paper. Justin suggested next year RHS graphic design students could help. Nominations have been through award committee and are getting prepared, Sergeants Bevens & Shrake will purchase/deliver food. All committee members present at 2/4 meeting committed to attending, set up/clean up and other tasks associated with the event.</p>			
<p>9. Coordinate the 2010 Troutdale area Christmas Toy Drive</p>	<p>Jorgan Shaw, Bob Adams, Tina Tebbens, Jason Gates Jerry Stitzel</p>	<p>Toys delivered to Snow-Cap.</p>	<p>12/24/2010</p>
<p>1/7/10 Wal-Mart was a huge partner this year, will keep it going for next year. Debrief indicated some better planning among all parties (Marines, etc) is needed.</p>			
<p>10. Add a proactive Crime Analysis position, without adding another FTE.</p>	<p>Chief, Jerry Stitzel Jason Gates, Sgt. Shrake, Tori LeMans-Beason,</p>	<p>Add the crime analysis function.</p>	<p>07/01/2010</p>
<p>1/7/10 Working with a grant to pay for contract services and utilize existing staff that are skilled in technology and analysis.</p> <p>2/4/2010 Chief reported selection of a vendor/software for crime analysis, need to produce job description and hire part time person, possibly intern to do the work.</p>			

11. Recommend addition of Lieutenant to Police Dept. staff	Chief, Mike Goss, Jason Gates	Make recommendation / presentation to the Troutdale Mayor and City Council.	Hold Over until 2011
1/7/10 Timing is still not right for position, but this remains on the list as a future goal through 2011.			

Updates to the Goals will be reported to the Mayor, City Council and Department Managers when the Chief submits the Police Department's quarterly report.