



TROUTDALE POLICE DEPARTMENT

"Committed to policing excellence through proactive service and professionalism"

AGENDA

City of Troutdale
Public Safety Advisory Committee

City Conference Building
223 Buxton Road, Troutdale, OR 97060

Thursday January 6, 2011

Phone Numbers

Emergency – 911

Non-Emergency to Report
Incident or Crime
(503) 823-3333

Business Office

Ph: (503) 665-6129
Fax: (503) 669-0875

Business Hours

8:00 am – 5:00 pm
Monday – Friday

VALUES

Compassion
Courage
Respect
Integrity
Excellence
Service

- I. Roll Call
- II. Approve Minutes of December 2, 2010
- III. General Public Comment
- IV. Police Facility Update
- V. Police Facility Public Comment
- VI. Review 2011 PSAC Goals
- VII. Closing Comments
- VIII. Adjourn

City of Troutdale
Public Safety Advisory Committee
December 2, 2010 7:00 pm

ATTENDING: Mike Goss, Chief Anderson, Jerry Stitzel, Jason Gates, Tori LeMans-Beason, Bob Adams, Jorgan Shaw, Tina Tebbens and Bill Flynn (alternate). **ABSENT:** Justin McCauley, and Robert Taylor.

I. Roll Call Mike called the meeting to order.

II. Public Comment None.

III. Minutes Bob Adams moved to approve the minutes of November 4, 2010 and Jorgan seconded the motion. All were in favor and the motion passed.

IV. Review PSAC 2010 Goals - See attached Goal update document for updates.

V. Police Facility Update A Police Facility Project Team has been formed for overview of consisting of Chief Anderson, Sgt. Shrake, Melody Thompson, HR Director Erich Mueller, Charlie Warren and Travis Hultin of Public Works, Craig Ward City Administrator. The existing Budget Oversight Committee for the City will review financial reports of expenditures of the project. They include City Councilors Doug Daoust and Glenn White, Mayor Jim Kight, and Budget Committee members Tanney Staffenson and John Lowe.

Erich is in the process of preparing an RFP (Request for Proposal) to engage a Project Manager and hope to have them on board by January. RFPs for Architect Engineer and General Contractor will follow. If all goes well with design review and other factors, tentative groundbreaking is planned for summer of 2011. The bond is authorized for \$7.5 million, tied to and we have a communications strategy.

The Chief clarified his role as heading the Facility Project Team, with specific communication outcomes designed to keep the PSAC, the community, elected officials and employees informed.

Mike recessed the meeting at 7:35 pm. The meeting reconvened at 7:45 p.m.

VI. 2011 PSAC Goals – The committee created new goals for 2011 (see attached) with deliverable outcomes, due dates, and names of members who will work on those goals.

VII. Closing Comments

- Jason commended the Political Action Committee’s work getting the police facility project passed in the current economy, citing it a “huge” success. He believes the genuine respect and appreciation for the Police Department was a key factor. He appreciates the work of the committee around setting and attaining goals because of the accomplishment that occurs.

- Jorgan stated her appreciation for the support of the committee and police department for events and actions.
- Bob Adams gave kudos to the group and said that as his first year, he has seen much success and accomplishments.
- The Chief noted that as we go forward, police need to do a better job of engaging and interacting with the community with benefits of long term public safety success. He added that with the economy and City budget constraints, we can't depend upon more police officers. Therefore programs like Neighborhood Watch will make significant strides for public safety.
- Mike attributed much success for the bond's passage to the Chief's interaction with people about the facility, commending his energy and honest integrity.
- Bill noted he currently serves on the CAC, which has a different structure, and enjoys the meeting of this group. He voiced interest in serving again, noting the 1 year term ends in January.
- Bob Taylor commented he liked the ideas and collaborative working of the group and the positive progress they make on their goals.

VII. Adjourn Bob Adams moved to adjourn the meeting and Tina seconded the motion. All were in favor, the motion passed and the meeting adjourned at 8:22 p.m.

The next meeting will be held on January 6, 2011. Prepared by Melody Thompson on December 7, 2010 and approved by the PSAC on _____.

City of Troutdale Public Safety Advisory Committee 2011 Goals

GOAL	ASSIGNED	DELIVERABLE OUTCOME	DUE
1. Add a Proactive Crime Analysis Function	Chief, Sgt. Shrake, Jerry Stitzel, Jason Gates, Tori LeMans-Beason	Implement Crime Analysis	February 18, 2011
2. Produce the TPD Recognition and Awards Ceremony	Chief, Sgt. Kaer, Bill Flynn, Jorgan Shaw, Tina Tebbens, Justin McCauley	Conduct Ceremony	February 23, 2011
3. Report PSAC Goals to Troutdale Mayor, City Council, Dept. Directors	Melody Thompson, Mike Goss	Quarterly Summaries Distributed	March, June, September, December 2011
4. Produce National Night Out Event	Jason Gates, Justin McCauley, Tori LeMans-Beason, Jorgan Shaw, Bill Flynn	Produce a schedule of events; Assist at event	July 2, 2011
5. Coordinate the 2011 Christmas Toy Drive	Jorgan Shaw, Bob Adams, Tina Tebbens, Jason Gates, Jerry Stitzel, Justin McCauley	Toys delivered to Snow-Cap	December 20, 2011
6. Recruit Neighborhood Watch Block Captains & conduct Block Captain Training	Bob Adams, Tori LeMans-Beason, Sgt. Joel Wendland	6 Block Captains signed up; training conducted with all Block Captains	December 2011
7. Revise the Troutdale PD Strategic Plan	Chief, Melody, Bob Taylor	Plan Revised	December 20, 2011

NOTE: Updates to the Goals are automatically sent to the Mayor, City Council and Department Managers each quarter with the Chief's report.