

**City of Troutdale  
Public Safety Advisory Committee  
March 20<sup>th</sup>, 2008 7:00 pm**

**ATTENDING:** Joe Carlson, Mike Goss, Laurie Aronstein, Jon Brown, Jerry Stitzel, Jorgan Shaw and Chief David Nelson. **GUESTS:** John Anderson, Amanda Szeto, Sgt. Steve Bevens.

- I. Roll Call** – The meeting was called to order at 7:10.
- II. Minutes of February 28, 2008** – Jorgan moved to approve the minutes of February 28, 2008 and Joe seconded the motion. All were in favor and the motion passed.
- III. Chair Comments** – There were no comments.
- IV. Public Comment** – There were no comments.
- V. Financial and use report regarding Helping Hands** – The Chief reported that recent donations by employees raised the balance of the fund to approximately \$1200.
- VI. Committee Member Updates on Goals for 2008** – The group reviewed the status of individual goal assignments. Review of the goals will continue as standing agenda items.

<b>1. Exchange goals with each committee chair and then report back to the PSAC</b>	Mike Goss	Working to get committee contact info to make contact
<b>2. Review survey and prepare possible public safety programs based on the results</b>	Jerry Stitzel	Pending results from survey company
<b>3. Promote Neighborhood Watch with the goal of add 3 additional in the next year (including Troutdale Terrace)</b>	Jon Brown & Jorgan Shaw	Held 1 meeting, another one planned for next week at Troutdale Terrace, Calvin Gross is a contact.
<b>4. Communicate the need for a new police station through the committee and reach XX number of people</b>	Joe Carlson	<ul style="list-style-type: none"> <li>• March 7 08 Memo outlines timeline for meetings, elections.</li> <li>• RFP in process with architect selected by 4/18 for conceptual design. Open house, public meetings then with design &amp; information.</li> <li>• Police facility advisory committee is a part of process. PSAC will act as this committee. As this committee (or PSAC), members cannot “advocate”. Political Action committee is the avenue for that.</li> </ul>
<b>5. Produce a National Night Out event for the community</b> <ul style="list-style-type: none"> <li>• Talk to City Council/Mult. County re: permits for closing roadway</li> <li>• 1 location would be downtown</li> <li>• Get donated food (hot dogs, chips drinks, condiments) - Food permit?</li> <li>• Entertainment – music? Ron Melen &amp; the Saturated Fats?</li> <li>• Decorations or Tents</li> </ul>	Laurie Aronstein & Chief Nelson	<ul style="list-style-type: none"> <li>• Jon suggested Wal-Mart or Lowe’s as possible money donations.</li> <li>• Jorgan has helium tank &amp; balloons, resources to musicians &amp; other resources to set up booths, get donations, etc.</li> <li>• East Hill Church wants to adopt Sweetbriar Neighborhood as a community, they are looking for different projects and a suggestion is that churches throughout the community might be good locations.</li> </ul>

<ul style="list-style-type: none"> <li>Volunteers – students? Local businesses? Troutdale Terrace residents?</li> </ul>		
<b>6. Participate in the 2008 Christmas Toy Drive</b>	Jorgan Shaw & Jon Brown	Pending but Jorgan & Jon want to start as early as possible.
<b>7. Recruit people to fill PSAC vacancies</b> <ul style="list-style-type: none"> <li>Kim Lucas, RHS administration employee was suggested and an “at large” position is open too.</li> </ul>	All Committee members	Process officially closed Feb. 29, do an article for free press as several recruitments
<b>8. Award Ceremony</b>	Mike Goss	<ul style="list-style-type: none"> <li>Ceremony moved to June 4<sup>th</sup>. Bring list of award recommendations in April. Ideas: Feature story in paper, contribution of our officers, description of ceremony, invitation for people to show up.</li> <li>Send invitations to employees, councilors, budget committee members, press,</li> <li>Venue – Jerry’s church.</li> <li>Refreshments – need work</li> <li>Key note speaker – Mike Goss Slide show presentation - Mike and Sgt. Bevans.</li> </ul>

**VII. Fire Service Issues / Concerns** – John Anderson updated that Fire District 10 owns the fire truck and building in Troutdale and leases it to Gresham Fire dept. The City of Troutdale contracts with Gresham for fire service. The truck is past standard life and mileage replacement cost at the low end is \$400,000. Gresham proposes cost sharing among the 4 cities despite the fact the existing contract to provide fire service isn’t clear about the responsibility. This could be a substantial Chief reported that the City Council decided not to support the burn ban recommendations made by Gresham Fire Department and the PSAC. Troutdale is the only city of the 4 East County cities that did not pass the burn ban recommendations.

**VIII. Police Issues / Concerns** - The primary discussion of this item occurred under the goals discussion. Jerry moved to volunteer the PSAC as the Police facility advisory committee and Jorgan seconded the motion. All were in favor and the motion passed unanimously. The RFP for the police facility includes pulling complete permits, managing construction of the facility. As the point person of this goal, Joe will meet with John and the Chief to strategize the committee’s meetings.

Notification of a predatory sex offender in Troutdale near the school resulted in officers canvassing the area. State police don’t typically make notifications, leaving it up to the local Chief or Sheriff.

The department’s budget discussion will occur before the budget committee at the CCB on Monday April 14<sup>th</sup> in the latter part of the meeting, which starts at 7pm.

**IX. Emergency Management Issues / Concerns** - The active shooter simulation planned during May at Reynolds High School has been postponed.

**X. Closing Comments** – Sgt. Bevans noted he had learned allot about what the group does and his appreciation for the work they do.

Mike adjourned the meeting at 8:16 p.m. The next meeting will be held on Thursday April 17<sup>th</sup>, 2008 at 7:00 p.m. Prepared by Melody Thompson on March 25<sup>th</sup>, 2008 and approved by the PSAC May 15<sup>th</sup>, 2008.