

City of Troutdale
Public Safety Advisory Committee
November 29th, 2007 7:00 pm

ATTENDING: Joe Carlson, Vice-Chair, Laurie Aronstein, John Brown, Jerry Stitzel, Jorgan Shaw, and Chief David Nelson.

ABSENT: Mike Goss

GUESTS:

I. Roll Call – The joint meeting of the Public Safety Advisory Committee and the Citizens Advisory Committee convened at 7:00 p.m.

II. Minutes of October 18th, 2007

Jorgan moved to approve the minutes of October 18th, 2007 and Laurie seconded the motion. All were in favor and the motion passed.

III. Public Comment – Jorgan relayed an emergency situation involving a family from Troutdale Terrace and their needs of clothing, other items. The mother is a quadriplegic in a nursing home and the grandmother taking care of the kids died suddenly. A trust fund for the children has been set up at the Riverview Community Bank (kids are 4, 6, and 11). Laurie said that she sits on a committee at the High School (sock, teddy bear, hygiene, clothing, etc) and she will see what they can do to help.

IV. Fire Service Issues / Concerns – The Chief recapped some of the last joint meeting's discussion including that despite meeting jointly, each committee could produce separate recommendations on the topic to the City Council. He noted that the majority of PSAC members in attendance supported the burning ban. CAC members decided to discuss it during their later regular meeting, and have decided not to support the burn ban. Both committee recommendations will be forthcoming to the Council in a January work session. The Chief will be attending the work session and because it is a public meeting, members of the PSAC are welcome to attend. The Council will make a decision at a future date.

V. Police Issues / Concerns –

SURVEY - The Chief reported that the survey link is already on the City's website and passed around the card mailer notification which will be mailed during the 1st week in December. The Chief will do an article in the Jan/Feb City newsletter to advise citizens where to get the survey as well. The closing date of the survey is 1/14/2008 and more information will be returned in the January meeting.

COMMITTEE GOALS – The Chief reviewed the status of 2007 committee goals.

1. **Strategic Plan** - Status as of November 29, 2007: Final draft of the strategic plan will go before City Council late December or early January.
2. **Emergency Management Plan** - Status as of November 29, 2007: Final draft of the strategic plan will go before City Council late December or early January.
3. **Annual Awards Ceremony** - Status as of November 29, 2007: Project was completed as scheduled. Will the PSAC take on this role next year?
4. **Citizen Survey** - Status as of November 29, 2007: The department has contracted with a mass mailing company to mail the post cards. They will be going out within the next 10 days. The survey is on line and there is a link on the City's Home Page. The survey will be open until

January 14th, 2008. There will also be an article in the Troutdale Champion that goes out at the end of December.

OTHER GOALS MENTIONED BUT NOT SET – NO TIMELINES INDICATED

- **Open meeting nights for residents around the city.**
Status as of November 29, 2007: No meetings have been scheduled.
- **Build relationships with other city committees**
Status as of November 29, 2007: Chair Goss has contacted the Chair of each other City Committee to explain what we do, when we meet and that they are welcome to attend our meetings.
- **Target Public Safety Programs that should be brought into the Troutdale PD**
Status as of November 29, 2007: These issues are discussed in the Strategic Plan
- **Three City Fire District**
Status as of November 29, 2007: No action needed at this time.
- **Traffic at Flying J – traffic problems on Frontage Road**
Status as of November 29, 2007: No action taken by this committee. There is a pending meeting with ODOT and the City Council regarding this issue, which is tentatively scheduled in late January 2008.

The Chief will advise the PSAC of the ODOT/City meeting about the Traffic at Flying J problem in the event they would like to attend. Mike Goss would like to review goals and consider adding others during their goal setting session in January 2008.

UPDATES ON STRATEGIC PLAN

Tri-Met Partnership Because providing an officer to the Tri-Met police was in the department's strategic plan, Joe asked if there was any decision about this yet. The Chief noted he was in conversations with Commander Henderson who supervises the Tri-Met agency, and staffed by officers from Gresham, Portland, Hillsboro and Milwaukie with funds from Tri-Met. Troutdale is interested in but not able to assign someone until January of 2008. The Chief noted that despite a lack of a real direct benefit, as local bus related crime isn't significant, it's a good opportunity for another program for officers to participate in and helps improve relationships with Tri-Met.

The Chief reported we have a 2nd officer as a School Resource Officer (SRO) at Reynolds High School and we are hiring to backfill that patrol vacancy created when we moved an officer over immediately to the school. We would need to fill the position opened by an assigned Tri-Met officer next year also if this transpires.

Police Facility The Chief reviewed the Council's approval for him to coordinate the pursuit of the 1996 Facilities Plan, with an emphasis on the Police Department facility construction as phase I. A final meeting is scheduled with the architect on 12/3 to discuss the staff presentation at the 12/4 7pm mid year budget committee meeting. The Budget Committee will look at some of the long term funding concerns currently in front of the City including payment of an existing bond (sewer) and pursuit of a developer to take over a 2.5 million project for right of way for the Urban Renewal redevelopment plan behind the outlet mall. The Chief described the proposed location of a new facility and what it would contain.

COMMUNICATIONS

The Chief reminded everyone there would not be a meeting in December.

Joe asked about the status of the pay to park presentation they had received a few meetings ago. The Chief said it had been presented to the City's CAC and Parks Advisory committee and both approved the plan. Rodney Wilkerson, who presented the idea, is getting the costs for equipment and installation and it will be put into the budget to implement next year at Glen Otto Park.

The Chief reported current recruitments for reserve officer as well as lateral applicants is underway. The department has struggled with these recruitments in the last few years and is researching how a cadet or explorer program may work better than the reserve officer program for the department.

Friday 12/21 from 5:30-8:30 am is the KUPL morning show program at the Cherry Park Safeway to broadcast toy collections. The toys will be taken over to Snow Cap for distribution in their Christmas bags.

VI. Emergency Management Issues / Concerns

The Chief asked everyone to complete their review of the draft Emergency Management Plan and return comments to him by Dec. 13th.

The Chief debriefed on the TOPOFF exercise which was conducted November 14th through 17th and noted that allot of the activity wasn't in East County due to how quickly the timeline progressed in the drill. But overall, Gresham's and Multnomah County's EOC had pretty good ratings.

VII. Closing Comments – There were no closing comments, and the meeting was adjourned by Joe Carlson at 8:22 p.m. The next meeting is scheduled for Thursday January 17th, 2008 at 7:00 p.m.

Prepared by Melody Thompson on 12/3/2007 and approved by the PSAC January 17, 2008.