

**City of Troutdale
Public Safety Advisory Committee
July 19th, 2007 7:00 pm**

ATTENDING: Chief David Nelson, Mike Goss /Chair, Laurie Aronstein, Jerry Stitzel,
John Brown, Jorgen Shaw
ABSENT: Julie Link, John Edwards, Joe Maddox, Joe Carlson

I. Roll Call – The meeting convened at 7:03 p.m.

II. Minutes of May 17th and June 28th, 2007

Jerry moved to approve the minutes of May 17th and Jorgan seconded the motion. All were in favor, the motion carried and the minutes were approved. Jerry proposed revisions to the June 28th minutes because Joe Carlson was listed as both in attendance and absent (Chief noted Joe arrived after the meeting adjourned due to lack of quo rum). Jerry moved to approve the minutes as revised and Laurie seconded the motion. All were in favor and the motion passed.

III. Public Comment - There was no public comment.

IV. Chair Comments – Mike brought up his concern of membership attendance and it has led to cancelling meetings due to lack of quo rum. He asked the membership what might be the problem or solution. Jerry noted it was summer and this affects attendance. Chief Nelson noted that the City Council and other committees often postpone some meetings in the summer for this reason. Jerry moved to skip the August meeting and return for regular meetings in September and Laurie seconded the motion. All were in favor, the motion passed and the next meeting will be September 20th. Mike said that if attendance in September continued to be a problem, he wanted to review committee member makeup, noting unexcused absences were cause for changes in membership. Chief Nelson noted that fall is typically the time the City recruits for new committee members and some terms are ending. He will provide a list to Mike, who will contact affected members to see if they still have an interest in serving on the committee.

V. Fire Service Issues / Concerns - There was no information on this item.

VI. Medical Service Issues / Concerns – Chief Nelson reported that AMR (American Medical Response) is stationed at the park and have increased their staff from 2 to 3 people. The Chief provided AMR personnel with a brief overview of how to operate the department's quads (stored at the beach) and they'll use them for transporting their equipment and to cover more of the beach. In response to questions, the Chief noted police presence on the beach has been a real challenge this year and would need to be budgeted for next year.

VII. Police Issues / Concerns – The Chief reviewed a recent high profile incident the department had responded to, and which was in the press. Jorgan wanted to bring to the Chief's attention thanks and commendation to Officer Ryan Rist for the assistance he's provided for a situation in Troutdale Terrace.

The Chief discussed that the \$8,000 budgeted funds for the Citizen Survey will not cover the 2 bids received by PSU and U of O to do a survey. The Chief contacted the City and learned that about 13-15% of the city's water customers use the new on-line billing procedure, and

participation is rising. This seems to support interest in the department using “Survey Monkey” to produce a survey instead of prior mail in methods. The department is seeking a minimum of 400 responses in order that the survey to be considered “statistically valid”. After discussion, these ideas were considered and supported by the committee:

- Use a 5x7 postcard mailer to households to advise them of the survey, direct them to the website, and give them the option to call or write/request a written survey.
- Use a unique identifier on each survey (number, code or use address?) in order to spot and remove duplicate household responses.
- The card ensures people who don’t have a computer can still participate in the survey.
- Laurie offered assistance if office staff needed help during the survey.
- The Chief and Melody will build the survey itself on the website.
- The latter part of September or first part of October is the target date to launch the survey.
- The Chief will bring back a draft of what the survey would look like in September.
- Jorgan suggested the committee meet at her clubhouse because they have a bank of computers so everyone could see what it will look like online.
- Considerable savings could be realized because the postcards would be mailed bulk rate, and Survey Monkey is a \$200t fee (we could do multiple surveys with the enrollment).
- The Chief noted we may need to expend funds in an independent analysis of results to ensure results are viewed as impartial from the Police department or PSAC.

VIII. Closing Comments – Mike thanked the membership for attendance and what they have accomplished to date. Jerry reported t hat East Hill Chapel is moving into a portion of the old Thriftway store building. East Hill’s Pastor, Dave Brown, mentioned to Jerry that he’s observed allot of foot traffic and what appears to be drug trafficking in the alley behind the building. When Dave mentioned it to one of Troutdale’s officers, he learned that this is known generally in the department but that we need to “catch them in the act”. Laurie indicated she’s been walking in that area for years and it’s been happening at least that long. The Chief will take this back to the department and investigate solutions.

The meeting was adjourned by Mike Goss at 7:50 p.m. The next meeting is scheduled for Wednesday September 20, 2007 at 7:00 p.m.

Prepared by Melody Thompson on 7/27/2007 and approved by the PSAC 9/20/2007.