



**Street Tree Permit Application**  
**City of Troutdale Public Works Department**  
**342 SW 4<sup>th</sup> Street**  
**Troutdale, Oregon 97060**  
**Troutdale Public Works: 503.674.3300**

(Revised 04-15-2011)



CITY STAFF USE ONLY	
Date Received	
Received By	
Site Visit	<input type="checkbox"/> Y <input type="checkbox"/> N By:
Field Notes	<input type="checkbox"/> On Reverse <input type="checkbox"/> Attached
Attachments	<input type="checkbox"/> Y <input type="checkbox"/> N Pages

Job address/location:	Subdivision:	Lot no.:
Property Owner Name:	(Trees must be on Property Owner's frontage)	
Address:	City:	State: Zip:
Phone # :	Fax # :	Email:
Contractor name:		
Address:	City:	State: Zip:
Phone # :	Fax # :	Email:
LCB license # :	City or Metro business license # :	

**Applicant proposes to perform the following activities in the public right-of-way at the above described location (check):**

**STREET TREE PLANTING (Select tree species from street tree list attached and indicate quantity)**

Qty	Species/Name:	Qty	Species/Name:
Qty	Species/Name:	Qty	Species/Name:

**STREET TREE PRUNING (Mark each tree with corresponding number below using paint or flagging tape)**

Tree #1 Species/Name:	Tree #3 Species/Name:
Tree #2 Species/Name:	Tree #4 Species/Name:

**CHEMICAL TREATMENT (Mark each tree with corresponding number below using paint or flagging tape)**

Chemical Name:	
Tree #1 Species/Name:	Tree #3 Species/Name:
Tree #2 Species/Name:	Tree #4 Species/Name:

**TREE REMOVAL (Mark each tree with corresponding number below using paint or flagging tape)**

Tree #1 Species/Name:	Reason(s) for Removals:
Tree #2 Species/Name:	
Tree #3 Species/Name:	
Tree #4 Species/Name:	

**PLAN/SKETCH REQUIRED - THE APPLICANT SHALL SUBMIT A PLAN/SKETCH WITH ENOUGH INFORMATION TO DETERMINE THE SCOPE OF WORK. APPLICATIONS THAT DO NOT INCLUDE A PLAN OR SKETCH WILL BE DEEMED INCOMPLETE.** Number trees on your sketch to correspond to the information provided above.

**APPLICANT'S DECLARATIONS:** I have examined this application and certify that all information herein is true and correct. I further certify that all work I or my agents perform will be in accordance with City of Troutdale Ordinances, City Standards and the laws of the State of Oregon. I and my agents shall hold the safety of the public and workers paramount at all times and shall observe all OSHA rules. I commit to perform responsibly, to protect public and private property throughout, and to protect storm drainage systems and natural water bodies from intrusion of sediments and other deleterious materials or discharges from the worksite and to ensure my agents uphold these commitments as for myself.

I agree to indemnify and hold harmless the City of Troutdale, its officers, agents and employees for any and all loss, damage, cost and expense, including expenses of litigation and attorney fees, resulting in whole or in part from my actions or negligence in the performance of activities related to this permit.

Property Owner Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Public Works Approval By: \_\_\_\_\_ Date: \_\_\_\_\_ Effective for Planting Season: \_\_\_\_\_

**ADDITIONAL INFORMATION, NOTES, CONDITIONS AND REQUIREMENTS ON REVERSE**

## STREET TREE PERMIT ADDITIONAL INFORMATION, NOTES, CONDITIONS & REQUIREMENTS

**CALL BEFORE YOU DIG! – CALL “811” AT LEAST 48 HOURS BEFORE COMMENCING ANY EXCAVATION TO OBTAIN FREE UNDERGROUND UTILITY LOCATION MARKS FOR YOUR SAFETY AND FOR THE PROTECTION OF UTILITIES. VISIT [www.digsafelyoregon.com](http://www.digsafelyoregon.com) FOR MORE INFORMATION.**

**ATTENTION:** Oregon Law requires you to follow rules adopted by the Oregon utility notification center. Those rules are set forth in OAR 952-001-0010 through OAR 952-001-0090. You may obtain copies of the rules by calling the center (Note: The telephone number for the Oregon Utility Notification Center is 503.232.1987).

**IF YOU ARE REMOVING STREET TREES** You are strongly encouraged, though not required, to replace each tree with another tree of your choosing from the attached list. These trees exhibit the desired attributes for installation along streets in this climate and are typically available at local nurseries. Street trees provide a number of benefits. They remove pollutants from the atmosphere, reduce stormwater runoff on properties and streets, reduce heat-island effects, stabilize soils against erosion and beautify our neighborhoods. Most property owners have, maintain and replace street trees to preserve the tree canopy in their community and realize these benefits for their neighborhood.

### **TROUTDALE MUNICIPAL STREET TREE CODE (EXCERPTS):**

#### **13.10.080 - Installation, removal or maintenance—Permit required—Term.**

No person shall plant, remove, destroy, cut, prune or mechanically excavate within ten feet of a street tree without first obtaining a permit from the city. All applications for such permit shall describe work to be done and the variety, size and precise location of each tree to be planted. If the director finds that the proposed planting is in accord with the street tree plan; or that trees proposed to be planted have a reasonable likelihood of prospering and such permit specifies the location, variety and grade of each tree and method of planting, including among other things the supplying of suitable soil, then a permit may be granted. The permit shall be good only for the planting season stated and for the work described in the application. (Ord. 684 § 2 (part), 2000)

#### **13.10.090 - Permit—Application—Issuance conditions.**

A. Application. Any person desiring for any purpose to plant, remove, destroy, cut, prune or mechanically excavate within ten feet of any street tree shall make application to the director on forms furnished by the city, except that an application shall not be required of persons acting in their capacity as employees of the city. Such application must state the number and kind of trees to be planted, removed, trimmed, or pruned, the names of permittee and/or contractor, and the time by which the proposed work is to be done and such other information as may be required by the director. Any work done under such written permit must be performed in strict accordance with the terms and provisions of this chapter. In issuing or denying a permit, the director shall apply all the standards as set forth in this chapter and the objective of the street tree plan.

B. Appeal. If the director denies any permit as required by this chapter, the director shall at once notify the applicant who may appeal to the council in writing within ten days thereafter. The council shall proceed to hear and determine the appeal, calling upon the director to give the reasons therefore. In all cases the decision of the council shall be final.

(Ord. 747 § 1 Att. 1 (part), 2004; Ord. 684 § 2 (part), 2000)

#### **13.10.005 - Definitions.**

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B. As used in this chapter:

"Street tree" means a tree located within the public right-of-way.

"Underdeveloped property" means any vacant platted subdivision lot or partition parcel or any developed property able to be partitioned into two or more lots.

**NOTE** That work involving trees on undeveloped or underdeveloped property requires a permit from the Troutdale Planning Division, but does not require a Street Tree Permit. Work involving trees on fully developed property does not require any City permit.

### **SITE VISIT FIELD NOTES (IF ANY)**

### **SUPPLEMENTAL CONDITIONS (IF ANY)**

## City of Troutdale Recommended Street Tree List (May, 2011)

Common Name	Scientific Name	Remarks	Mature Height	Canopy Spread
Appolo Maple	Acer saccharum	Narrow columnar habit. Foliage dark green. Yellow to red fall color.	25'	10'
Crimson Sentry Maple	Acer platanoides	Compact pyramidal, foliage deep purple, maroon to redish bronze.	25'	15'
Paperbark Maple	Acer griseum	Upright, rounded habit. Foliage green with silver underside bright red, orange fall color, peeling paper thin bark.	25'	20'
Queen Elizabeth Maple	Acer campestre 'Evelyn'	Upright branching, oval habit. Dark green foliage turns yellowish in fall.	35'	30'
Metro Gold Maple	Acer campestre 'Panacek'	Upright narrow oval habit. Dark green foliage turns bright yellow in fall.	35'	20'
Bowhall Red Maple	Acer rubrum 'Bowhall'	Upright form. Narrow pyramidal-columnar habit, good cold hardiness and yellow to red fall color.	45'	15'
Scarlet Sentinel Red Maple	Acer rubrum 'Scarsen'	Upright narrow habit. Dark green foliage turns yellow-orange or orange-red in fall.	40'	20'
Rocky Mountain Maple	Acer glabrum	Oval habit Medium green foliage. Yellow orange to red fall color.	25'	15'
Rocky Mountain Glow Maple	Acer grandidenatum 'Schmidt'	Oval habit, Dark green foliage, bright red in fall.	25'	15'
Tartan Maple	Acer tataricum	Oval habit , low branching. Foliage medium green. Yellow to red in fall Attractive red sumaras.	25'	20'
Trident Maple	Acer buergeranum	Oval habit Dark green foliage, yellow in fall.	25'	20'
Autumn Brilliance Serviceberry	Amelanchier x grandiflora	Upright habit. Bright red fall color. White flowers in spring.	20'	15'
Coles Select Serviceberry	Amelanchier x grandiflora Coles Select'	Upright spreading. Foliage small green. Bright orange red fall color. Flowers white in clusters.	20'	15'
Frans Fontaine Hornbeam	Carpinus betulus 'Frans Fontaine'	Narrow columnar. Foliage dark green. Yellow fall color.	35'	15'
American Hornbeam	Carpinus caroliniana	Oval habit. Foliage dark green. Yellow to bright orange red fall color.	25'	20'
Starlight Dogwood	Cornus kousa x nuttallii	Upright oval habit. Deep green foliage, red fall	30'	20'
Venus Dogwood	Cornus (kousa x nuttallii) x kousa	Upright oval habit. Deep green foliage, red fall color. Very large creamy white flowers.	25'	20'
Crimson Cloud Hawthorn	Crataegus laevigata Crimson Cloud'	Oval upright habit, glossy green foliage. Bright red flowers with white centers. Bright red fruit. Disease resistant.	25'	18'
Lavelle Hawthorn	Crataegus x lavallei	Irregular vase shape. Dark green leathery foliage Large clusters of white flowers. Fruit orange.	28'	20'
Snowbird Hawthorn	Crataegus x mordenensis Snowbird' C.O.P.F.	Upright oval habit. Glosy dark green foliage Small double white flower, bright crimson fruit.	22'	20'
Flowering Ash	Fraxinus ornus	Globe shped habit. Green foliage, yellow in fall. Off white flower, fragrant.	30'	15'
Golden Desert Ash	Fraxinus excelsior 'Aureaefolia'	Round compact. Foliage yellow. Golden Yellow fall color.	20'	18'
Oregon Ash	Fraxinus latifolia	<b>OREGON NATIVE!</b> Needs no dry-season water! Light green leaves, 6-12 inches long. At least 6' width needed if between curb and sidewalk.	75'	25'
Leprechaun Ash	Fraxinus pennsylvanica 'Johnson'	Dense compact, round habit. Medium green foliage. Yellow fall color.	18'	16'
Saratoga Ginko	Ginko biloba 'Saratoga'	Extremely pest free. Very tolerant of pollution and salt. Slow growing, long lived. Yellow fall color.	30'	30'
Princeton Sentry Ginko	Ginko biloba 'Princeton Sentry'	Columnar, good in narrow space. stiffly upright branches form a narrowly pyramidal crown. Med green/yellow foliage.	40'	15'
Presidential Gold Ginko	Ginko biloba 'The President'	Dense upright crown. Broadly pyramidal to oval shape Medium green leaves turn yellow in fall.	45'	30'
Street keeper Honeylocust	Gleditsia triacanthos 'Draves'	Narrow, upright, tightly pyramidal. Dark green, fine textured foliage turns yellow in fall.	45'	20'
Columnar Goldenchain	Laburnum anagyroides 'Columnaris'	Dark green foliage. Bright yellow flowers in tight clusters.	20'	10'
Amur Maackia	Maackia amurensis	Upright vase shape, rounded crown. Medium green foliage. Flowers upright white clusters.	25'	20'
Starburst Amur Maackia	Maackia amurensis 'Starburst'	Upright vase shape, rounded crown. Medium green foliage. Flowers upright white clusters.	25'	20'

Red Jewel Crabapple	Malus 'Jewelcole'	Upright pyramidal habit, green foliage, white single flower, red fruit.	15'	12'
Adirondack Crabapple	Malus adirondack	Pink edged white blossoms. Medium green foliage. Bright red fruits. Dense, upright, inverted cone shape.	18'	10'
Tschonoskii Crabapple	Malus tschonoskii	Oval habit. Dark green foliage. Orange-red fall color.	30'	15'
Common Chokecherry	Prunus virginiana	<b>OREGON NATIVE!</b> Leaves are 2 - 4 inches long. Flowers in 3 - 6 inch clusters. Astringent red to black fruits. Nice fall color.	25'	20'
Cleveland Select Pear (Chanticleer)	Pyrus calleryana Glen's Form'	Upright pyramidal. Glossy green foliage. White flowers. Purple-red fall color.	30'	20'
Skyrocket Oak	Quercus robur 'fastigiata'	Narrow fastigate habit. Foliage dark green. Yellow brown fall color.	45'	15'
Crimson Spire Oak	Quercus robur x Q. alba Crimschmidt	Columnar, tightly fastigate. Dark green to blue-green foliage turns rusty red in fall. Mildew resistant.	45'	15'
Beacon Oak	Quercus bicolor Bonnie and Mike'	Narrowly columnar. Green foliage turns yellow in fall.	40'	15'
Streetspire Oak	Quercus robur x alba	Narrow, columnar. Dark green foliage turns rusty red in fall. Mildew and storm resistant.	45'	14'
Red Cascade Mountain Ash	Sorbus americana Dwarfscrown'	Compact oval habit. Bright green foliage. Yellow, orange in fall, small orange red fruit.	18'	8'
Japanese Snowbell	Styrax japonicus	Round shape. White bell-shaped flowers in June	25'	25'
Ivory Silk Japanese Tree Lilac	Syringa reticulata 'Ivory Silk'	large upright plumes of creamy white flowers. upright spreading vase.	20'	15'
Chancellor Linden	Tillia cordata 'Chacole'	Upright and tightly pyramidal. Foliage dark green. Yellowish fall color.	35'	20'
Corintian Linden	Tillia cordata 'Corzam'	Narrow pyramidal. Foliage dark green. Yellow fall color.	45'	15'
Summer Sprite Linden	Tillia cordata 'Halka	Dense narrow pyramid. Green foliage, yellow fall color.	16'	8'
City Sprite Zelcova	Zelcova serrata	Compact oval to vase shape. Bright green, fine textured foliage turns yellow in fall.	24'	18'
Wireless Zelcova	Zelcova serrata Schmidtlow'	Broadly spreading vase habit. Medium green foliage. Red fall color.	24'	36'

**A NOTE ON NATIVES:** The City of Troutdale strongly encourages the use of native plant species throughout the City, including residential landscaping. Unfortunately, very few native tree species exhibit the characteristics desired for installation adjacent to or between curbs and sidewalks. Many of the cultivars listed are based on Oregon native species. However, because they are bred cultivars, they are not true natives. Consult with a nursery for more information.